



EXECUTIVE ORDER 2020- 06

AN EXECUTIVE ORDER SUPPLEMENTING EXECUTIVE ORDER 2020-05 TO IMPLEMENT CHANGES RELATED TO VACATION AND TRAVEL RESTRICTIONS DURING THE COVID-19 PANDEMIC LOCAL EMERGENCY

WHEREAS, On March 18, 2020, the Mayor issued a Proclamation declaring a local emergency as a result of the COVID-19 pandemic;

WHEREAS, On March 20, 2020, the Mayor issued an Executive Order 2020-02 (“Executive Order 2020-02”), which temporarily updated the City’s Personnel Policy and Procedures Manual regarding sick and vacation leave during the Local Emergency relate to the ongoing COVID-19 pandemic;

WHEREAS, On April 8, 2020, the Mayor issued an Executive Order 2020-05 (“Executive Order 2020- 05”) supplementing Executive Order 2020-02 (collectively, the “Orders”);

WHEREAS, the City has not experienced the reduction in staffing due to COVID-19 as originally contemplated at the time of drafting the Orders;

WHEREAS, the Governor of the State of Utah issued an order on April 29, 2020 moving the Utah COVID-19 Public Health Risk Status from the Red (High Risk) classification to the Orange (Moderate Risk) classification;

WHEREAS, Mayor desires to relax some of the restrictions on the use of vacation leave and travel restrictions contemplated in the Orders based on the current state of the City and status of staffing needs at this time;

WHEREAS, the Mayor acknowledges the need to restrict the use of vacation leave on an individual department basis in the future due to staffing needs during the Local Emergency that may be unpredictable at this time;

NOW, THEREFORE, pursuant to the authority granted me by virtue of my office, I hereby issue this executive order.

- (i) Paragraph (i) of Executive Order 2020-02 is hereby repealed.
- (ii) Paragraph (vii) of Executive Order 2020-02 is hereby amended to read: Employees shall not engage in nonessential travel out of the State. ~~travel outside a 150-mile radius of the city.~~
- (iii) Prior to traveling, employees shall assess the risk of their travel plans and consider the data on <https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/county-map.html?state=UT>. Employees requesting time off to travel must submit their request on the travel request form approved by their Department Director.


CHERIE WOOD
MAYOR

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- (iv) All employees of the City must at all times comply with any proclamation, rule, directive, declaration, or order issued at any level of government related to the COVID-19 pandemic.
- (v) Employees who are telecommuting during the Local Emergency are required to perform their job functions from the approved location in their Temporary Telecommuting Agreement.

THIS ORDER IS TO TAKE EFFECT IMMEDIATELY and shall supersede and replace any conflicting City policy or order for the duration of the emergency. This Order and Executive Orders 2020-02, 2020-03, 2020-04, and 2020-05 are repealed upon the Mayor's declaration of the expiration of the Local Emergency or if expressly repealed before then.

DATED THIS 14 DAY OF May, 2020.



CHERIE WOOD
MAYOR

ATTEST:



CRAIG D. BURTON
CITY RECORDER