



South Salt Lake City Council REGULAR MEETING AGENDA

Public notice is hereby given that the South Salt Lake City Council will hold a Regular Meeting on **Wednesday, April 22, 2020**. This meeting will be an electronic meeting commencing at **7:00 p.m.**, or as soon thereafter as possible. . There will be no Council Members at the anchor location of South Salt Lake City Hall and Council Members will connect remotely through a Zoom meeting. Details on how to view this meeting can be found on the City's Website sslc.com

Conducting: Sharla Bynum
Council Chair: Sharla Bynum

CITY COUNCIL

MEMBERS:

LEANNE HUFF
COREY THOMAS
SHARLA BYNUM
PORTIA MILA
SHANE SIWIK
NATALIE PINKNEY
RAY DEWOLFE

Opening Ceremonies

- | | |
|---------------------------------|--------------|
| 1. Welcome/Introductions | Sharla Bynum |
| 2. Serious Moment of Reflection | Portia Mila |

No Action Comments

- | | |
|----------------------------------|---------------|
| 1. Scheduling | City Recorder |
| 2. Mayor Comments | |
| 3. City Attorney Comments | |
| 4. City Council Comments | |
| 5. Information – COVID-19 Update | |

Action Items

NEW BUSINESS

1. Municipal Wastewater Planning Program (MWPP) Annual Report

Motion for Closed Meeting

Adjourn

Posted April 17, 2020

Those needing auxiliary communicative aids or other services for this meeting should contact Craig Burton at 801-483-6027, giving at least 24 hours' notice.

Due to the Emergency and the Platform of the Meeting being Electronic there will not be any Public Comments during this meeting.

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CITY OF SOUTH SALT LAKE
CITY COUNCIL MEETING

COUNCIL MEETING	Wednesday, April 22, 2020 7:00 p.m.
CITY OFFICES	220 East Morris Avenue South Salt Lake, Utah 84115
PRESIDING	Council Chair Sharla Bynum
CONDUCTING:	Sharla Bynum
SERIOUS MOMENT OF REFLECTION/ PLEDGE OF ALLEGIANCE	Portia Mila
SERGEANT AT ARMS	This was an electronic meeting no Sergeant at Arms was present

COUNCIL MEMBERS PRESENT:

Sharla Bynum, Ray deWolfe, LeAnne Huff, Portia Mila, Natalie Pinkney,
Shane Siwik and Corey Thomas

STAFF PRESENT:

Mayor Wood
Charee Peck, Chief of Staff
Hannah Vickery, City Attorney
Josh Collins, Deputy City Attorney
Kyle Kershaw, Finance Director
Jack Carruth, Police Chief
Terry Addison, Fire Chief
Dennis Pay, City Engineer
Aaron Wiet, Parks and Recreation Director
Mont Roosendaal, Public Assets Director
Antoinette Evans, Urban Livability Director
Kelli Meranda, Promise South Salt Lake Director
Lindsey Edwards, Homeless Outreach & Strategies Director
Scott Turnblom, IT Manager
Tory Laws, Wastewater Division Manager
Corby Talbot, Stormwater Division Manager
Dave Alexander, Streets Division Manager
Danielle Croyle, Public Information Officer
BJ Allen, GIS Specialist/IT
Craig Burton, City Recorder
Ariel Andrus, Deputy City Recorder

OTHERS PRESENT:

See attached list.

NO ACTION COMMENTS

1. **SCHEDULING.** The City Recorder informed those at the meeting of upcoming events, meetings, activities, etc.
2. **MAYOR COMMENTS.** Mayor Wood said that this week is afterschool professional's week and normally there are many functioning afterschool programs in the City. She wanted to give a shout out to the employees that work with the youth in City through these programs. She also gave a shout out to Public Safety and how they are handling things during this time.
3. **CITY ATTORNEY COMMENTS.** None
4. **CITY COUNCIL COMMENTS.** Council Member Huff said she is thinking of everyone during this chaotic time.

Council Member Thomas gave a big thank you to Mayor Wood for all the hard work she and City staff are doing during these times.

Council Member Mila thanked all City staff and the Mayor for all their hard work. She also thanked the afterschool staff and all of their hard work they do with the youth. She is also so thankful to public safety for everything they do.

Council Member Siwik thanked all the employees working in and around the homeless resource center. He asked if there are any additional needs for the residents affected by the fire that happened at an apartment in the City.

Mayor Wood said they are working closely with those residents to make sure they are taken care of. The Red Cross is working with them as well.

Council Member Siwik asked that City staff keep the Council informed if there is anything they can do for those residents.

Council Member Pinkney also thanked for the City staff for everything they are doing and to the fire department and their response to the fire. She also thanked Granite School District for all the work they are doing to keep students fed during this time. She highlighted the COVID Mutual Aid Fund that is going around in the community. This is something that she has been volunteering for and it is a great opportunity to help.

Council Member deWolfe thanked all City staff for everything they are doing. It seems as if things are running relatively smoothly and he is happy about that. He asked for an update on the Census.

Mayor Wood said that South Salt Lake is registering below the State average

for the Census. There has been word that they may push the Census out until October or maybe the end of 2020. She encouraged the Council to still get the word out on their social media platforms. The Census has a huge impact on the City and the grant dollars that the City receives.

Council Chair Bynum read a letter from a resident. The resident had some code enforcement issues and she is working with Urban Livability director, Antoinette Evans on this matter.

- 5. INFORMATION – COVID-19 Update.** Chief Addison gave the Council an update on the current COVID-19 situation. The COVID situation is dynamic and changes rapidly. He went over the new order issued by Salt Lake County and the guidelines given by the Governor. The City is now entering operational period seven of this virus. He went over how many active cases there are in the United States and in Utah. Social distancing is still the best thing to do to protect people from COVID.

Chief Addison gave the Council an update on the earthquake assessment submitted to the County.

Chief Addison said that City staff will continue to follow the guidelines set forth by the Mayor to keep residents safe. This virus will not go away quickly and it is suspected that there will be a surge in cases this fall and winter.

Council Member deWolfe asked if South Salt Lake is going to be more cautious when it comes to opening things back up and going into the next phase because of the venerable population in the City and the homeless resource center.

Chief Addison said with the homeless resource center South Salt Lake has some of the larger number of cases in the County. City staff is doing everything they can to follow the County's recommendations as those recommendations seem to be more stringent.

Council Member Huff asked is there is plan at the homeless resource center and controlling the number of cases at that facility.

Police Chief, Jack Carruth, said there have been 180 to 200 individuals tested at the homeless resource center and currently there are 94 positive cases but that number could be higher now. The men's resource center is currently quarantined but still coming and going daily from the facility. He is still trying to figure out what quarantining means to the Road Home.

Council Chair Bynum said that the City didn't know there were 94 positive cases until it was announced on the news and added how important it is that there is now a point person working with the City for all issues regarding the

homeless resource center.

Council Member deWolfe asked if there were any testing facilities in the City.

Chief Addison said there has been talk of a mobile testing center but currently just the surrounding hospitals have testing facilities.

Council Member deWolfe asked about testing and when and how often it should be done.

Chief Addison said the State would like as many people tested as possible but tests and swabs are limited. It has been encouraged that if an individual has any symptoms they be tested.

ACTION ITEMS

NEW BUSINESS

- 1. Municipal Wastewater Planning Program (MWPP) Annual Report.**
Wastewater Division Manager, Tory Laws, went over this report with the Council. A copy is attached and incorporated by this reference.

Council Member Mila made a motion to adjourn

MOTION: Portia Mila
SECOND: LeAnne Huff

Voice Vote:

Bynum:	Yes
deWolfe:	Yes
Huff:	Yes
Mila:	Yes
Pinkney:	Yes
Siwik:	Yes
Thomas:	Yes

The meeting adjourned at 7:43 p.m.



 Ray deWolfe, Council Vice-Chair



 Craig D. Burton, City Recorder

Municipal Wastewater Planning Program (MWPP)
Annual Report
for the year ending 2019
SOUTH SALT LAKE CITY

Thank you for filling out the requested information. Please let DWQ know when it is approved by the Council.

Please download a copy of your form by clicking "Download PDF" below.

Below is a summary of your responses

[Download PDF](#)

SUBMIT BY APRIL 15, 2020

Are you the person responsible for completing this report for your organization?

Yes

No

This is the current information recorded for your facility:

Facility Name:	SOUTH SALT LAKE CITY
Contact - First Name:	Tory
Contact - Last Name:	Laws
Contact - Title	WW Division Mgr.

Contact - Phone:	801-412-3235
Contact - Email:	tlaws@ssl.com

Is this information above complete and correct?

Yes

No

Your wastewater system is described as Collection & Financial:

Classification: COLLECTION

Grade: II

(if applicable)

Classification: -

Grade: -

Is this correct?

WARNING: If you select 'no', you will no longer have access to this form upon clicking Save & Continue. DWQ will update the information and contact you again.

Yes

No

Click on a link below to view examples of sections in the survey:
(Your wastewater system is described as Collection & Financial)

[MWPP Collection System.pdf](#)

[MWPP Discharging Lagoon.pdf](#)

[MWPP Financial Evaluation.pdf](#)

[MWPP Mechanical Plant.pdf](#)

[MWPP Non-Discharging Lagoon.pdf](#)

Will multiple people be required to fill out this form?

Yes

No

Financial Evaluation Section

Form completed by:

Tory Laws

Part I: GENERAL QUESTIONS

	Yes	No
Are sewer revenues maintained in a dedicated purpose enterprise/district account?	<input checked="" type="radio"/>	<input type="radio"/>

	Yes	No
Are you collecting 95% or more of your anticipated sewer revenue?	<input checked="" type="radio"/>	<input type="radio"/>

Are Debt Service Reserve Fund ⁶ requirements being met?	<input checked="" type="radio"/>	<input type="radio"/>
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What was the User Charge¹⁶ for 2019?

35

Do you have a water and/or sewer customer assistance program * (CAP)?

Yes

No

Part II: OPERATING REVENUES AND RESERVES

Yes

No

Are property taxes or other assessments applied to the sewer systems¹⁵?

Yes

No

Are sewer revenues¹⁴ sufficient to cover operations & maintenance costs⁹, and repair & replacement costs¹² (OM&R) at this time?

Are projected sewer revenues sufficient to cover OM&R costs for the *next five years*?

Does the sewer system have sufficient staff to provide proper OM&R?

Has a repair and replacement sinking fund¹³ been established for the sewer system?

Is the repair & replacement sinking fund sufficient to meet anticipated needs?

Part III: CAPITAL IMPROVEMENTS REVENUES AND RESERVES

Yes

No

Are sewer revenues sufficient to cover all costs of current capital improvements³ projects?

Has a Capital Improvements Reserve Fund⁴

been established to provide for anticipated capital improvement projects?

Yes

No

Are projected Capital Improvements Reserve Funds sufficient for the *next five years*?

Are projected Capital Improvements Reserve Funds sufficient for the *next ten years*?

Are projected Capital Improvements Reserve Funds sufficient for the *next twenty years*?

Part IV: FISCAL SUSTAINABILITY REVIEW

Yes

No

Have you completed a Rate Study¹¹ within the last five years?

Do you charge Impact fees⁸?

2019 Impact Fee =

Yes

No

Have you completed an Impact Fee Study in accordance with UCA 11-36a-3 within the last five years?

Do you maintain a Plan of Operations¹⁰?

Have you updated your Capital Facility Plan² within the last five years?

Yes

No

Do you use an Asset Management¹ system for your sewer systems?

Describe the Asset Management System (check all that apply)

Spreadsheet

GIS

Accounting Software

Specialized Software

Other

Yes

No

Do you know the total replacement cost of your sewer system capital assets?

2019 Replacement Cost =

\$85,000,000

Yes

No

Do you fund sewer system capital improvements annually with sewer revenues at 2% or more of the total replacement cost?

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

What is the sewer/treatment system annual asset renewal* cost as a percentage of its total replacement cost?

100,000

Part V: PROJECTED CAPITAL INVESTMENT COSTS

Cost of projected capital improvements

	Cost Please enter a valid numerical value	Purpose of Improvements		
		Replace/Restore	New Technology	Increase Capacity
2020	3,031,000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2020 thru 2024	11,682,000	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2025 thru 2029	3,000,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2030 thru 2034	3,500,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2035 thru 2039	3,500,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

This is the end of the Financial questions

To the best of my knowledge, the Financial section is completed and accurate.

Yes

Collections System Section

Form completed by:

Tory Laws

Part I: SYSTEM DESCRIPTION

What is the largest diameter pipe in the collection system (diameter in inches)?

30

What is the average depth of the collection system (in feet)?

5

What is the total length of sewer pipe in the system (length in miles)?

33

How many lift/pump stations are in the collection system?

3

What is the largest capacity lift/pump station in the collection system (design capacity in gallons per minute)?

4800

Do seasonal daily peak flows exceed the average peak daily flow by 100 percent or more?

Yes

What year was your collection system first constructed (approximately)?

1939

In what year was the largest diameter sewer pipe in the collection system constructed, replaced or renewed? (If more than one, cite the oldest)

2006

PART II: DISCHARGES

How many days last year was there a sewage bypass, overflow or basement flooding in the system due to rain or snowmelt?

0

How many days last year was there a sewage bypass, overflow or basement flooding due to equipment failure (except plugged laterals)?

0

The Utah Sewer Management Program defines two classes of sanitary sewer overflows (SSOs):

Class 1- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) affects more than five private structures;*
- (b) affects one or more public, commercial or industrial structure(s);*
- (c) may result in a public health risk to the general public;*
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or*

(e) discharges to Waters of the state.

Class 2 - a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

Below include the number of SSOs that occurred in year: 2019

Number

Number of Class 1 SSOs in Calendar year

Number of Class 2 SSOs in Calendar year

Please indicate what caused the SSO(s) in the previous question.

Please specify whether the SSOs were caused by contract or tributary community, etc.

Part III: NEW DEVELOPMENT

Did an industry or other development enter the community or expand production in the past two years, such that flow or wastewater loadings to the sewerage system increased by 10% or more?

Yes

No

Are new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years that will increase flow or BOD5 loadings to the sewerage system by 25% or more?

Yes

No

Number of new commercial/industrial connections in the last year

1

Number of new residential sewer connections added in the last year

2

Equivalent residential connections⁷ served

2625

Part IV: OPERATOR CERTIFICATION

How many collection system operators do you employ?

32

Approximate population served

9000

State of Utah Administrative Rules requires all public system operators considered to be in Direct Responsible Charge (DRC) to be appropriately

certified at least at the Facility's Grade.

List the designated Chief Operator/DRC for the Collection System below:

	Name First and Last Name	Grade	Email Please enter full email address
Chief Operator/DRC	Tory Laws	IV	tlaws@sslc.com

List all other Collection System operators with DRC responsibilities in the field, by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	
Collection Grade I:	
Collection Grade II:	Richard Fillmore, Mike Myers, Corby Talbot
Collection Grade III:	
Collection Grade IV:	Corby Talbot

List all other Collection System operators by certification grade, separate names by commas:

	Name separate by comma
SLS ¹⁷ Grade I:	
Collection Grade I:	
Collection Grade II:	
Collection Grade III:	
Collection Grade IV:	

Is/are your collection DRC operator(s) currently certified at the appropriate grade for this facility?

- Yes
- No

Part V: FACILITY MAINTENANCE

	Yes	No
Have you implemented a preventative maintenance program for your collection system?	<input checked="" type="radio"/>	<input type="radio"/>
Have you updated the collection system operations and maintenance manual within the past 5 years?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have a written emergency response plan for sewer systems?	<input checked="" type="radio"/>	<input type="radio"/>
Do you have a written safety plan for sewer systems?	<input checked="" type="radio"/>	<input type="radio"/>
Is the entire collections system TV inspected at least every 5 years?	<input checked="" type="radio"/>	<input type="radio"/>
Is at least 85% of the collections system mapped in GIS?	<input checked="" type="radio"/>	<input type="radio"/>

Part VI: SSMP EVALUATION

	Yes	No
Has your system completed a Sewer System Management Plan (SSMP)?	<input checked="" type="radio"/>	<input type="radio"/>
Has the SSMP been adopted by the permittee's governing body at a public	<input checked="" type="radio"/>	<input type="radio"/>

permittee's governing body at a public meeting?

Yes

No

Has the completed SSMP been public noticed?

During the annual assessment of the SSMP, were any adjustments needed based on the performance of the plan?

Date of Public Notice

04/01/2016

During 2019, was any part of the SSMP audited as part of the five year audit?

Yes

No

If yes, what part of the SSMP was audited and were changes made to the SSMP as a result of the audit?

GIS Mapping

Have you completed a System Evaluation and Capacity Assurance Plan (SECAP) as defined by the Utah Sewer Management Program?

Yes

No

Part VII: NARRATIVE EVALUATION

This section should be completed with the system operators.

Describe the physical condition of the sewerage system: (lift stations, etc. included)

60% clay pipe in fair condition, 40% Plastic or lined pipe in good condition, 3 wastewater pump stations fair/good condition.

What sewerage system capital improvements³ does the utility need to implement in the next 10 years?

Multiply line capacity upgrades up size and add 3rd pump to Main Pump station, spot repairs.

What sewerage system problems, other than plugging, have you had over the last year?

grease build up around industrial areas

Is your utility currently preparing or updating its capital facilities plan²?

Yes

No

Does the municipality/district pay for the continuing education expenses of operators?

100% Covered

Partially cover

Does not pay

Is there a written policy regarding continuing education and training for wastewater operators?

Yes

No

Any additional comments?

None

This is the end of the Collections System questions

To the best of my knowledge, the Collections System section is completed and accurate.

Yes

I have reviewed this report and to the best of my knowledge the information provided in this report is correct.

 Tony Laws
clear

Has this been adopted by the council? If no, what date will it be presented to the council?

Yes

No

What date will it be presented to the council?

Date format ex. mm/dd/yyyy

04/22/2020

Please log in.

Email

tlaws@sslc.com

PIN

....

NOTE: This questionnaire has been compiled for your benefit to assist you in evaluating the technical and financial needs of your wastewater systems. If you received financial assistance from the Water Quality Board, annual submittal of this report is a condition of that assistance. Please answer questions as accurately as possible to give you the best evaluation of your facility. If you need assistance, please send an email to wqinfodata@utah.gov and we will contact you as soon as possible. You may also visit our [Frequently Asked Questions](#) page.

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